Journal of Clinical Interventional Radiology

Author Instructions

Thank you for contributing to the Journal of Clinical Interventional Radiology. Please read the instructions carefully and observe all the directions given. Failure to do so may result in unnecessary delays in publishing your article.

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<tr>
<td>Regular</td>
<td>None (Society funded)</td>
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SUBMISSION CHECKLIST

All manuscripts must be submitted at the following link:

http://www.editorialmanager.com/jcir

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  - All authors: full name, degrees, department, affiliation, e-mail address
  - Corresponding author: mailing address, telephone numbers (mandatory)

- **MANUSCRIPT FILE**
  - All Original articles must be approved by the ethical and research board. This should be stated in the main text, in the first sentence of "Materials and Method"
  - Title should be representative of the content.

- **ABSTRACT AND KEYWORDS**
  - See the section Article Types for word limit

- **CONFLICT OF INTEREST**
  - Every named author must disclose their conflicts or lack thereof

- **REFERENCES**
  - Cited sequentially in AMA style and should include recent and most important publications.

- **FIGURES AND TABLES**
  - Cited sequentially and included in the main document.
  - Figures should be uploaded separately from the main document. Don’t submit composite image.
  - Tables should have appropriate titles and designs.

- **PERMISSIONS**
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  - Patient permission forms available at www.thieme.com/journal-authors
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### MANUSCRIPT FORMAT

#### Article Types

All manuscripts submitted shall undergo full peer-review. The following graph shows the types of articles accepted for publication, and their requirements.

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<tr>
<th>Article Type</th>
<th>Word limit Main Text (excluding abstract and references)</th>
<th>Abstract</th>
<th>Word limit for keywords</th>
<th>Limit for number of Tables/Figures</th>
<th>Limit for the Authors</th>
<th>Limit for the References</th>
</tr>
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<tr>
<td>Original Article*</td>
<td>3,000 words, structured (main text-introduction, materials and method, results, discussion, and conclusion)</td>
<td>250 words, structured (purpose, methods, results, conclusion)</td>
<td>3 keywords</td>
<td>15</td>
<td>10</td>
<td>40</td>
</tr>
<tr>
<td>Review Article</td>
<td>4,000 words, structured (main text-introduction, discussion, and conclusion)</td>
<td>300 words, non-structured</td>
<td>3 keywords</td>
<td>15</td>
<td>5</td>
<td>50</td>
</tr>
<tr>
<td>Pictorial Essay</td>
<td>2,000 (Introduction, Subheading to arrange the content, Discussion, Conclusion)</td>
<td>250 words, non-structured</td>
<td>3 keywords</td>
<td>15</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>Debate/Controversies</td>
<td>2,000 (Introduction, Subheading to arrange the content, Discussion, Conclusion)</td>
<td>Not required</td>
<td>3 keywords</td>
<td>5</td>
<td>5</td>
<td>15</td>
</tr>
<tr>
<td>Case Series (Three or more cases)</td>
<td>1,500 words, structured (format-abstract, introduction, case report/s, discussion, and conclusion)</td>
<td>150 words, non-structured</td>
<td>3 keywords</td>
<td>5</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td>Case Report</td>
<td>750 words, structured (format-abstract, introduction, case report/s, discussion, and conclusion)</td>
<td>100 words, non-structured</td>
<td>3 keywords</td>
<td>3</td>
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<td>Short Communication (Technique: how I do it, Complication Corner, Images in IR)</td>
<td>750 (Side headings if needed)</td>
<td>Not required</td>
<td>3 keywords</td>
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<td>Editorial</td>
<td>Not Applicable</td>
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<td>Letter to the Editor (On invitation only)</td>
<td>750 (Side headings - not required)</td>
<td>Not required</td>
<td>Not required</td>
<td>2</td>
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<td>Annual Meeting Abstract</td>
<td>Not Applicable</td>
<td>Not required</td>
<td>No limit</td>
<td>Not required</td>
<td>Not Applicable</td>
<td>Not required</td>
</tr>
</tbody>
</table>

* **Joint First Authorship**: A “Joint First Authorship” may be requested by the author with appropriate justification. However, this will be considered for original articles only. The editorial committee's decision will be final.
General Guidelines

• You must submit a digital copy of your manuscript. Hard copy submissions are not accepted.
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• The manuscripts should be written in American English.
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• Additional material, which is not pivotal, but supporting in nature to the theme of the manuscript, can be submitted as “Supplementary Material” and will be published online only (not in print).
MANUSCRIPT FORMAT continued

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- This journal adheres to a double-blinded peer-review policy. The title page should NOT be included in the main document.
- The title page should list the article title and the corresponding author’s full name, degree, title, department, affiliation, mailing address, e-mail address, and telephone and fax numbers. It should also list the full name, degree, title, department, affiliation, and e-mail addresses of every co-author.

Abstract and Keywords

See the section Article Types (table) for word limits.

The abstract should briefly outline the content of the article and any conclusions it may reach.

Main Document

- Please clearly distinguish the hierarchy of headings within the manuscript by using capital letters, underline, italic, and bold styles as necessary.
- As needed, use italic, superscripts, subscripts, and boldface, but otherwise do not use multiple fonts and font sizes.
- Do not insert page or section breaks except where noted in the Author Instructions.
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- Create tables using the Table function in Microsoft Word.

Acknowledgments

The source of any financial support received and recognition of personal assistance for the work being published should be indicated at the end of the article, just before the Reference section, under the heading Acknowledgments.

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All authors (including corresponding and co-authors associated with the manuscript) must make a formal statement at the time of submission indicating any potential conflict of interest that might constitute an embarrassment to any of the authors if it were not to be declared and were to emerge after publication. Such conflicts might include, but are not limited to, shareholding in or receipt of a grant or consultancy fee from a company whose product features in the submitted manuscript or which manufactures a competing product. Should the article be accepted for publication, this information will be published with the paper.

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References

References should be most recent and should cite pertinent literature available. It is essential that they are complete and thoroughly checked. If the reference information is incomplete, good online sites to search for full details are the National Library of Medicine: www.nlm.nih.gov; Books in Print: www.booksinprint.com; PubMed: www.ncbi.nlm.nih.gov/PubMed/; or individual publisher Web sites.

- References must be listed in AMA style, using Index Medicus journal title abbreviations.
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- References must be cited sequentially (NOT alphabetically) in the text using superscript numbers.
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1. Citing a journal article:

2. Citing a chapter in a book:

3. Citing a book:
   Stryer L. Biochemistry. 2nd ed. San Francisco: WH Freeman; 1981:559–596

4. Citing a thesis:

5. Citing a government publication:

6. Citing an online article:

7. Citing a symposium article:
   Eisenberg J. Market forces and physician workforce reform: why they may not work. Paper presented at: Annual Meeting of the Association of American Medical Colleges; October 28, 1995; Washington, DC
MANUSCRIPT FORMAT continued

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- Figures include photographs or radiographs, drawings, graphs, bar charts, flow charts, and pathways, but NOT lists or tables.
- Figures must be cited sequentially in the text. Number all figures (and corresponding figure captions) sequentially in the order they are cited in the text.
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- A Table should be numbered in Arabic numerical, should have a little and appropriate legend.
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- Other footnotes for tables should be indicated in the table using superscript letters in alphabetical order.
- Any abbreviations used in the table should be explained at the end of the table in a footnote.
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General Guidelines

• It is best to use Adobe Photoshop to create and save images, and Adobe Illustrator for line art and labels.
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• Use 1-point (or thicker) rules and leader lines.
• Capitalize the first word of each label and all proper nouns. Consider using all capitals if you need a higher level of labels.
• Where there are alternate terms or spellings for a named structure, use the most common one and make sure it is consistent with what is used in the text.
• Avoid using multiple fonts and font sizes for the labels; use only one or two sizes of a serif font.
SUBMISSION PROCEDURE

Article Processing Charge (APC)

Not applicable.

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- Consult the checklist on the first page of this document to ensure that you are ready to submit your manuscript.
- Always review your manuscript before submitting it.
- Please note: There are no submission charges to submit your manuscript to this journal.
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- Please mention the journal name (JCIR) and the manuscript title in the email subject line. The Editor-in-Chief will inform you via email once a decision has been made regarding the selection of the article.

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2. Drafting the article or revising it critically for important intellectual content
3. Final approval of the version to be published

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Please follow the standard Levels of Evidence for Primary Research and the reporting guidelines specified by this table:

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</tr>
<tr>
<td>Studies of diagnostic accuracy</td>
<td>STARD</td>
</tr>
<tr>
<td>Systematic reviews and meta-analyses</td>
<td>QUOROM/PRISMA</td>
</tr>
<tr>
<td>Observational studies in epidemiology</td>
<td>STROBE</td>
</tr>
<tr>
<td>Meta-analyses of observational studies in epidemiology</td>
<td>MOOSE</td>
</tr>
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